

# **CURRICULUM VITAE**

## **SAIRA BANU**

Assistant Professor,  
Dept of Commerce,  
Al-Ameen Arts, Science & Commerce College,  
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### **CAREER OBJECTIVE**

*Aiming at excellence in the working field through hard work, dedication and honesty in challenging environment*

### **ABOUT**

*I am an Educator and Realtor having 14 years of teaching experience in Institutions.*

*I am a hard working and creative person who strives for excellence in everything I do. I am an avid learner and seek to enhance the lives of my students and everyone around me*

### **SKILLS**

- ❖ *Self Motivated Professional*
- ❖ *Ability to work in new challenging and deadlines driven environment*
- ❖ *Easily adaptable with new techniques and technologies*
- ❖ *Highly organized and able to prioritize effectively and detail oriented*

**EDUCATIONAL QUALIFICATION**

<b>Course</b>	<b>Name of the Institution</b>	<b>University/Board</b>	<b>Passing Year</b>	<b>Percentage</b>
<b>PhD</b>	<i>Al-Ameen Research Foundation, Bengaluru</i>	<i>Mysore University</i>	<i>Pursuing</i>	<i>N.A</i>
<b>M.B.A</b>	<i>K.S.O.U</i>	<i>Mysore University</i>	<i>Pursuing</i>	<i>N.A</i>
<b>M.Com</b>	<i>Bangalore University, Bengaluru</i>	<i>Bangalore University</i>	<i>2009</i>	<i>55.4%</i>
<b>B.Com</b>	<i>DayanandaSagar Institution, Bengaluru</i>	<i>Bangalore University</i>	<i>2006</i>	<i>48%</i>
<b>P.U.C</b>	<i>N.M.K.R.V College, Bengaluru</i>	<i>Pre University</i>	<i>2002</i>	<i>51.5%</i>
<b>S.S.L.C</b>	<i>R.V Girls High School, Bengaluru</i>	<i>KSEEB</i>	<i>2000</i>	<i>57.28%</i>

**WORK EXPERIENCE**

- ❖ *Worked as a Teacher at Shantiniketan High School for 1 year*
- ❖ *Presently working as Assistant Professor at Al-Ameen Arts, Science & Commerce College since 01/08/2010*
- ❖ *Worked as Academic Counsellor at Al-Ameen Arts, Science & Commerce College (IGNOU) since 01/08/2010*
- ❖ *Evaluation of BU, BCU, NEP*
- ❖ *Member in BUCTA, BUTTCCM*
- ❖ *Tutorial Committee Member*

**TECHNICAL SKILLS**

- ❖ *Organizational Skills*
- ❖ *Exposure to Computer Applications in Business*
- ❖ *MS Excel, Word and PowerPoint*

## **RESEARCH PUBLICATIONS**

❖ 2020

*Paper Titled on “WORK LIFE BALANCE & STRESSS MANAGEMENT THROUGH SUSTAINABILITY DEVOLOPMENT”*

*Sheshadripuram Journal of Social Sciences*

*Special Issue, December2019.*

*ISSN:2581-6748,Journal Home page: <https://mcom.sfgc.ac.in/online-journal>*

❖ 2022

*Paper Titled “A Study on Emotional Intelligence on the Decision Making by the Employees of Financial Institutions in India”*

*Journal of Science and Technology*

*ISSN:2456-5660VOLUME7,Issue04(June2022)*

## **PAPER PRESENTATIONS**

❖ *Paper presented on “Self Help Group & its Role in Eradication Of Poverty “at DayanandaSagar Institutions (DSI) in an Inernational conference Seminar 13,14 feb 2015.*

❖ *Paper presented on “Stress Management”Among working women in National Seminar Al-Ameen Arts Science & Commerce College.305./05/2015*

## **PARTICIPATIONS**

❖ *Participated in a “Faculty Development Programme on Business Taxation and IFRS” At S.S.M.R.V College, 07-01-2015*

❖ *Participated in “One-Day Workshop on Revised Syllabus of III Semester B.Com Course of Bangalore University” At Seshadripuram College, 21-06-2014*

❖ *Participated in an UGC Sponsored One-Day National Seminar Organised By Economics Department On “Inclusive Growth and Social Justice in India” 13-04-2011*

❖ *Participated in One-Day National Seminar On IFRS AT MQI Degree College on 10-03-2015.*

❖ *Participated in a WorkShop on Documentary Film Making For Emeteurs.*

*.INDIA 2047- EMPOWERING THE PEOPLE participated in “One Day Motivational Workshop For College Teachers “ held on 22<sup>nd</sup> of July 2018 at Abbas Khan College.*

*.Participated in “One Day Workshop On Business Taxation on Oct 26<sup>th</sup>,2019 at M.E.S College, Bengaluru.*

*. Participated in National Conference on “Leadership Challenges in the Changing Global Business Environment”held on 8<sup>th</sup> November 2019 at Jain College ,Bengaluru.*

*.Participated in a Panel Discussion on “Blue Ocean Strategies” at Al-Ameen Institute of Management Studies.*

*.Participated in the National Level Workshop on “Application of Advanced Statistical Tools in Research” held on 21<sup>st</sup> Dec,2019 at Tumkur University, Tumkur.*

#### **PERSONAL PROFILE**

<i>Name</i>	<i>:</i>	<i>SairaBanu</i>
<i>Father’s Name</i>	<i>:</i>	<i>S BashaSaheb</i>
<i>Date of Birth</i>	<i>:</i>	<i>27.07.1983</i>
<i>Sex</i>	<i>:</i>	<i>Female</i>
<i>Marital Status</i>	<i>:</i>	<i>Married</i>
<i>Nationality</i>	<i>:</i>	<i>Indian</i>
<i>Religion</i>	<i>:</i>	<i>Muslim</i>
<i>Languages Known</i>	<i>:</i>	<i>English, Kannada, Hindi, Urdu, Telugu</i>

#### **DECLARATION**

*I hereby declare that all the matters furnished above are true and correct to the best of my knowledge and belief.*

*PLACE: Bangalore*

*DATE:*

**(SAIRA BANU)**

